



**Laurentian Elementary**

455 Court  
Lachute (Québec) J8H 1T2

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COMMISSION SCOLAIRE SIR-WILFRID-LAURIER  
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Minutes for the September 26, 2023, Laurentian Elementary School Governing Board.

**PRESENT:** Tammy Noble, Jamie Kinney, Tracy Price, Karrine Morrison, Cathy Seale, Bethany Cere, Danika Robitaille, Eric Spooen, Annie-Lynn Garcia, Annik Morisseau, Paul Logothetis, Sylvain Simpson.

**With Regrets:** Vanessa Carpenter, Melanie Parker.

1. Verification of quorum & presentation of GB Members

After quorum was established, Ms. Noble welcomes everyone and begins the meeting at 18H45

2. Additions to the agenda

Additions: 12.5.1 Christmas Craft fair

12.5.9 Leadership trip to Arundel

15 Varia

3. Approval of the agenda

**159-20231004-04** It was moved by Tracy Price and seconded by Karrine Morrison to approve the agenda with the above-mentioned additions.

**CARRIED UNANIMOUSLY**

4. Approval of Minutes from June 2023 GB Meeting and Approval of Minutes from the 2023 Annual General Meeting

**Mr. Logothetis had questions regarding the parenting workshops that were discussed. GB had not received feedback from these. Tammy Noble will follow up on these workshops and come back to GB with more information.**

**159-20231004-05** It was moved by Karrine Morrison and seconded by Cathy Seale to approve the minutes from the June 2023 GB Meeting.

**CARRIED UNANIMOUSLY**



## Changes to the Annual General Meeting Minutes

Changes: Change Christine Watchorn to alternate (not 2-year appointment)

Vanessa Carpenter has a 1-year appointment

**159-20231004-06** It was moved by Bethany Cere and seconded by Tracy Price to approve the minutes from the 2023 Annual General Meeting.

**CARRIED UNANIMOUSLY**

## 5. Presentation of Internal Rules and Procedures

Changes: 3.1 Notice changed to 48 hours in advance. Online link will be given 48 hours in advance.

4.3.1 Meetings to start at 18H30 on Zoom

7.4.5 Motions will be numbered as follows 159-DATE OF MEETING-MOTION NUMBER

**159-20231004-07** It was moved by Danika Robitaille and seconded by Karrine Morrison to approve the internal Rules and Procedures.

**CARRIED UNANIMOUSLY**

## 6. Disclosure of Conflict of Interest

All forms have been signed and returned.

## 7. Elections:

### 7.1. Election of a Chairperson

**Karrine Morrison nominated Annik Morisseau. Ms. Morisseau accepted the nomination.**

**159-20231004-08** It was moved by Danika Robitaille and seconded by Karrine Morrison to approve the nomination of Annik Morisseau as the Chairperson for the Laurentian Elementary School Governing Board for the 2023-2024 school year.

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## 7.2. Election of a Vice Chairperson

Karrine Morrison nominated Sylvain Simpson. Mr. Simpson accepted the nomination.

**159-20231004-09** It was moved by Danika Robitaille and seconded by Karrine Morrison to approve the nomination of Sylvain Simpson as the Vice Chairperson for the Laurentian Elementary School Governing Board for the 2023-2024 school year.

**CARRIED UNANIMOUSLY**

## 8. Appointment of a secretary and payment

**159-20231004-10** It was moved by Cathy Seale and seconded by Bethany Cere to approve the hiring of Jamie Kinney as Recording Secretary for the Laurentian Elementary School Governing Board for the 2023-2024 school year.

**CARRIED UNANIMOUSLY**

**159-20231004-11** It was moved by Cathy Seale and seconded by Annik Morisseau to approve the stiffen of \$60 per meeting to be paid to Jamie Kinney as Recording Secretary for the Laurentian Elementary School Governing Board for the 2023-2024 school year.

**CARRIED UNANIMOUSLY**

## 9. Dates and times of subsequent GB Meetings

The following Dates have been proposed. The time is 18H30 and it will be held online. \*\*\*Please note that dates and times are flexible\*\*\*

October 24, 2023	November 28, 2023	January 16, 2024
February 27, 2024	March 26, 2024	April 23, 2024
May 28, 2024	June 18, 2024	

**159-20231004-12** It was moved by Cathy Seale and seconded by Danika Robitaille to approve the above-mentioned dates for the Governing Board meetings.

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## 10.Question Period (10 Minutes)

Explanation of Public Question Period

## 11.Business Arising

Terry Fox Run. Happened on September 21, 2023. Raised \$5020 for Cancer research. \$4520 were donations made online, \$500 was a donation made by Giant Tiger Lachute. Teachers would like to thank FOLEs and parent volunteers for the snacks and juice.

As this event was not approved last year, we will request approval for this event in June 2024 for September 2024.

**159-20231004-13** It was moved by Karrine Morrison and seconded by Eric Spooren to approve the Terry Fox Run.

**CARRIED UNANIMOUSLY**

## 12.New Business

### 12.1. Rental of school facilities

#### 12.1.1. Girl Guides of Canada

Girl Guides of Canada will not be charged for the rental of the IT room, small gym and cafeteria on Wednesdays from 18H30 to 20H30. There will also be no cost for the Caretaker as the caretakers will be in the building.

**159-20231004-14** It was moved by Danika Robitaille and seconded by Karrine Morrison to approve the rental of space to Girl Guides on Wednesdays at no cost.

**CARRIED UNANIMOUSLY**

#### 12.1.2. Basketball

Ladies' Basketball League would like to rent the gym every other Wednesday evening for 2 hours. The cost of rental is \$25 per session and there will be no cost for a caretaker as they will be in the building.

**159-20231004-15** It was moved by Tracy Price and seconded by Bethany Cere to approve the rental of the gymnasium to the Ladies basketball League at the cost of \$25 per session.

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#### 12.2. ABAV

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The ABAV committee will be meeting on September 28, 2003. The plan will need to be approved at the Governing Board meeting in October. The deadline to submit the plan is November 15.

### 12.3. Budget

The budget report was prepared for the Governing Board to look at. As it is the beginning of the year, there is not much to report.

### 12.4. Educational Project

The Educational Project was not completed last year. There should be more to report at the next meeting.

### 12.5. Field Trips & Fundraisers

#### 12.5.1. Christmas Craft Fair

Jennifer Hall will be hosting the Craft fair on December 3, 2023. Reservation of Spot is \$40. Spot with a table is \$50. Proceeds go to support performing arts at LES. Hoping for a backdrop for the stage. The school will cover the cost of the caretaker for the day.

**159-20231004-16 It was moved by Danika Robitaille and seconded by Bethany Cere to approve the Craft Fair on December 3, 2023.**

**CARRIED UNANIMOUSLY**

#### 12.5.2. Gift Basket Raffle

This will happen during the craft fair. Vendors will donate 1 item from their table and Ms. Hall will create baskets to raffle. Profits will go to Grade 6 activities.

**159-20231004-17 It was moved by Tracy Price and seconded by Karrine Morrison to approve the Raffle to be held during the Craft Fair on December 3, 2023.**

**CARRIED UNANIMOUSLY**

#### 12.5.3. Krispy Kreme Sale

This fundraiser will happen in October or November. Boxes of 12 Donuts. Sold at \$12 per box. The amount to school is \$5 per box. Last year we made \$1100. Profits to pay for grade 6 hoodies.

**159-20231004-18 It was moved by Sylvain Simpson and seconded by Cathy Seale to approve the Krispy Kreme Sale.**

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#### 12.5.4. Mr. Freeze Sale

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Mr. Freeze sale will happen in May and June. \$1 for a whole one and \$0.50 for a half.

Profits pay for decorations for graduation.

**159-20231004-19** It was moved by Sylvain Simpson and seconded by Tracy Price to approve Mr. Freeze Sale.

**CARRIED UNANIMOUSLY**

#### 12.5.5. Flip Give (FOLES)

FOLES ongoing fundraiser, to help pay for transportation for school activities. Online platform to purchase items. Retailers give a percentage back to school. An average of 7% return on purchases.

**159-20231004-20** It was moved by Danika Robitaille and seconded by Bethany Cere to approve the Flip Give fundraiser.

**CARRIED UNANIMOUSLY**

#### 12.5.6. Colle à Moi (FOLES)

FOLES ongoing fundraiser, to help pay for transportation for school activities. Personalized labels. School will earn 15% from the sale of these labels.

**159-20231004-21** It was moved by Sylvain Simpson and seconded by Cathy Seale to approve the Colle à Moi fundraiser.

**CARRIED UNANIMOUSLY**

#### 12.5.7. Used Book Sale (FOLES)

Used book sale. October 16, 18, 20 at lunch time. Run by leadership students. \$1 per book. \$2 for 3 books. Profits help pay for transportation for school activities

**159-20231004-22** It was moved by Sylvain Simpson and seconded by Cathy Seale to approve the Used Book Sale.

**CARRIED UNANIMOUSLY**

#### 12.5.8. Cross Country Running

Planned with Norther Schools Sports League for Grades 5 and 6. October 18, 2023. Hosted by Morin Heights. Parents will be asked to

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transport their child(ren) or if there are enough participants a bus will be paid for by the school. Prizes to the top 10 participants.

**159-20231004-23** It was moved by Tracy Price and seconded by Karrine Morrison to approve the Cross-Country Running outing to Morin Heights on October 18, 2023,

**CARRIED UNANIMOUSLY**

12.5.9. Leadership trip to Arundel

October 22, 2023. For the day only. There will be 12-20 students. Grade 5 and 6), 2-3 Teachers, 2 Consultants. The school will pay for the bus.

**159-20231004-24** It was moved by Danika Robitaille and seconded by Cathy Seale to approve the Leadership trip to Arundel on October 22. The school will pay for the bus transportation.

**CARRIED UNANIMOUSLY**

13.Reports

13.1. FOLES Report

Presented by **Annik Morisseau**. The first meeting was held on September 25, 2023. They discussed new fundraising ideas. They had new parents join. They are working on a Facebook page to help them be more connected.

13.2. Principal's Report

School year off to a great start. All teacher roles have been filled. Missing on Spec Ed Tech. Attestation day is September 29, 2023. Picture Day is October 25, 2023. Lots of ECA's in the works.

13.3. Teachers' Report

Presented by Eric Spooen and Tracy Price. Curriculum night was a success. Teachers are starting ECA's the first week of October. Breakfast club has started. It runs Monday to Friday. Students receive fruits, protein and cereal. There are parent volunteers and daycare volunteers to help as well.

13.4. Daycare Report

Presented by Cathy Seale. 49 full-time students. Attestation Day is ALL week in daycare. There has been 1 ped day so far. Daycare is working on more programming this year. Themes etc.

Daycare recall is on Thursday, and they have 1 position up for the taking.

13.5. SWLSB Parents Committee

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Presented by Karrine Morrison. Sylvain Simpson agreed to be the alternate member. There has not been a meeting yet so there is nothing to report.

#### 14. Correspondence

##### Not Applicable

##### 15. Varia

##### 15.1. Fire prevention week

Week of October 9<sup>th</sup> to the 13<sup>th</sup>. Karrine Morrison offered to have the firemen come in to explain what to do or not to do etc. More information to go out to teachers once it is confirmed.

**159-20231004-25** It was moved by Eric Spooren and seconded by Bethany Cere to approve that the firefighters can come and talk to the students.

**CARRIED UNANIMOUSLY**

##### 15.2. Addiction Prevention week

November 20<sup>th</sup> to 24<sup>th</sup>. This is a week to focus on making good decisions, healthy choices. Karrine and her team would come in to do workshops with the students. Topics would be age/grade appropriate.

Tracy Price concerns about talking about vaping to the students.

**159-20231004-26** It was moved by Sylvain Simpson and seconded by Eric Spooren to approve Karrine come in, with her team, to hold workshops on addiction for the teachers. They will then have the choice to present to their class or not.

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##### 16. Closing of the meeting

Tammy Noble adjourned the meeting at 20H15.

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