

# **ANNUAL ACTIVITY REPORT**

Governing Board

2024-2025

(to be adopted on June 16, 2025)



Laurentian Elementary School

## Word from the Chair of Governing Board

Dear LES Families,

As we wrap up the 2024–2025 school year, I'd like to take a moment to reflect on the important work of the school's Governing Board. This group plays a vital role in shaping the direction of our school, making thoughtful decisions and holding meaningful discussions that always keep our students' best interests at heart.

The success of LES is truly a collective effort. It comes from the dedication of our incredible teachers and staff, and from your ongoing support as families. Together, we've built a strong, caring community where students can thrive. The Governing Board has worked with great energy and commitment to help foster a welcoming environment that supports learning and growth.

I'm pleased to share with you the 2024–2025 Annual Report, which highlights the initiatives and accomplishments of the Governing Board over the past year. As I conclude my second and final year as Chair, I feel incredibly proud of what we've achieved together. It has been an honour to serve in this role and to contribute to the continued success of our school.

And hey, while we might not wear superhero capes, I like to think of the Governing Board as the behind-the-scenes Avengers—saving the school one meeting at a time (snacks optional but encouraged).

Wishing you all a safe, restful summer, and all the best for the exciting school year ahead!

Warm regards,

Annik Morisseau

Chair, LES Governing Board (2023–2025)

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## **Description of the school**

### **Laurentian Elementary School**

455 Rue Court, Lachute, QC J8H 4H6

Laurentian Elementary School is located in the heart of Lachute, Quebec, and serves a wide and diverse rural region stretching from Lac-des-Seize-Îles to Mirabel, and from Saint-André-d'Argenteuil to Harrington. LES offers inclusive and supportive learning environments from Pre-Kindergarten to Grade 6, with a focus on academic excellence, social development, and student well-being. The socio-economic index of the school remains at 9.

### **Student Population and Support Services**

Laurentian Elementary School has 311 students. The school has a dedicated team of professionals, including 1 Special Education Technician, 3.5 Resource Teachers, 4 Attendants, 1 Daycare Technician and 2 Pre-K Educators, 4 Soutien à la classe, and 1 librarian. Additional services include a Speech and Language Pathologist, Occupational Therapist, and Psychoeducator, available one to two days per week. With a significant portion of the student body requiring regular support, LES has cultivated a warm and inclusive environment that celebrates every child's uniqueness and fosters a strong sense of community.

**Governing Board Membership – 2024–2025** The Governing Board was composed of:

- 6 elected parent representatives
- 3 teacher representatives
- 1 daycare technician
- 1 support staff member
- 1 principal

Function	Name	Duration
Principal	Tammy Noble	
Chairperson	Annik Morisseau	2023 - 2025 Two-year term
Vice Chairperson	Mark Richer	2024-2026 Two-year term
Parents Committee Delegate	Mark Richer	
Daycare Representative	Cathy Seale	
Support Staff Representative	Danika Robitaille	
Teacher Representatives	Eric Spooren	
Teacher Representatives	Edithe Frenette	
Teacher Representatives	James Bliss	
Parent Representatives	Annie Lynn Garcia	2023-2025 Two-year term
Parent Representatives	Danica Drouin	2024-2026 Two-year term
Parent Representatives	Jessica Vallières	2024-2026 Two-year term
Parent Representatives	Simon Masse	2024-2025 One-year term
Parent Alternate:	Anne Marie Trottier	
Parent Alternate:	Paul Logotheisis	
Secretary	Jamie Kinney	(2024-2025)

**Dates and number of meetings**

During the 2024–2025 school year, the Laurentian Elementary School Governing Board held a total of nine regular meetings, in addition to the Annual General Assembly (AGA) held in person in September.

All meetings were announced on the school's monthly calendar and conducted via Zoom, with the exception of the final meeting on June 16, which was held in a hybrid format (both online and in-person at LES).

Meeting Type	Date	Format
General Assembly (AGA)	September 12, 2024	In person
1st Regular Meeting	September 23, 2024	Virtual (Zoom)
2nd Regular Meeting	October 28, 2024	Virtual (Zoom)
3rd Regular Meeting	November 28, 2024	Virtual (Zoom)
4th Regular Meeting	January 20, 2025	Virtual (Zoom)
5th Regular Meeting	February 24, 2025	Virtual (Zoom)
6th Regular Meeting	March 24, 2025	Virtual (Zoom)
7th Regular Meeting	May 5, 2025	Virtual (Zoom)
8th Regular Meeting	June 2, 2025	Virtual (Zoom)
9th Regular Meeting	June 16, 2025	Hybrid (LES & Zoom)

### Operational GB Budget

The governing board's annual budget for 2024-2025 was \$900. We allocated \$60/meeting for secretarial services and \$5/hour for babysitting services if required by board members.

Budget	
Annual Budget	\$900
Secretarial Services	- \$ 660.00
Babysitting Allocation	- \$ 0.00
Balance	\$ 240.00

### Main Discussions and Decisions Each meeting followed a structured agenda:

Throughout the 2024–2025 school year, the Governing Board of Laurentian Elementary School addressed a range of key topics to support student success, enhance school operations, and ensure alignment with educational priorities

### Meeting format:

- Call to order
- Adoption of the agenda
- Approval of previous minutes
- New business
- Business arising
- Reports (Principal, daycare, etc.)
- Public question period
- Adjournment

Decisions were made collaboratively, with input from all members, to reflect the needs and

interests of the school community. Below is a summary of the main discussions and decisions taken

**Key topics discussed included:**

- Subject time allocation
- Approval of school trips and pedagogical activities
- Budget and staffing allocations
- Safety and infrastructure needs
- Fundraising initiatives
- Rental of school facilities
- School supplies and school fees

**Educational Project The actual plan will be developed from 2024 to 2028. Orientation:**

- Promoting high leverage teaching practices to increase student success rates with a focus on early literacy.
- Promoting quality differentiated instructional practices that foster equitable learning opportunities for all the students.
- Promoting a safe and caring environment that supports the social and emotional growth of all stakeholders.

**Anti-Bullying and Anti-Violence Plan (ABAV)**

The ABAV plan was reviewed and revised. The board received reports on incidents, prevention strategies, and interventions. The evaluation of results indicated a continued focus on promoting a safe and respectful learning environment. Laurentian Elementary School's Anti-Bullying Anti Violence end of year report is linked below: [LES – ABAV Year-End Report 2024–2025](#)

**Consultations from the School Board Throughout the year.**

The Governing Board participated in consultations from the School Board, including input on:

- Deed of Establishment
- Enrolment criteria
- Policy on Information Security
- Three-Year Plan for the Allocation and Destination of Immovables
- Budget cuts
- Criteria for the Selection of a Principal
- Examination of Complaints
- Amendments to Program of Secondary Studies
- Amendments to Safe, Caring Schools and Centres

**Use of Operating Budget**

The board reviewed reports on the use of funds allocated by the school board. Spending was

aligned with priorities including student support services, facility improvements, and learning materials.

**Funding supported:**

- Educational Field Trips
- Co-curricular and extra-curricular activities

**FOLES (Friends of Laurentian Elementary School) organized and supported multiple fundraising, including:**

- FlipGive and Colle à Moi
- Emilie's Candles
- MND Maple
- Matthews Garden Fundraisers
- Fun Day & BBQ

**Year-round activities and student clubs:**

- Gardening Club: Green Club and Compost Club
- Social Club/Leadership Club
- Dance, Drama, Creative, Book, Board Game, Lego, Glee, and Yearbook Clubs
- Cross Country Running and Basketball Teams
- Rainbows support groups
- Kindness club
- Breakfast Club

**Fundraisers included:**

- Freezie and Popcorn Sales
- Daycare coffee sale

**School Events Calendar Highlights:**

- **September**: Curriculum Night, General Assembly, Orange Shirt Day (Every Child Matters)
- **October**: Picture Day, Vision screening, Halloween, Used Book Sale, Cross Country, Fire Prevention Week, Arundel Nature Center Leadership,
- **November**: Interviews, Remembrance Day, Fundraisers, Basketball
- **December**: Christmas Baskets, Holiday Concert, Drama Presentation, Glee Club Visit, Movie afternoon,
- **January–March**: Dental screening, Carnival Week, Arundel Trip, Police Visit, Nutritious breakfast
- **April–June**: I Love to Read Week, Vaccinations, Easter Hunt, Numerous Field Trips, Drama and Dance Shows, Graduation Ceremonies



**Closing:**

As we close another vibrant school year, I want to express my deepest gratitude to the staff, parents, and volunteers of Laurentian Elementary School. Your unwavering commitment to our students' success, safety, and well-being has been the heartbeat of our school.

LES continues to thrive because of its people who teach, support, guide, and uplift our children every day. From classroom learning to extracurricular adventures, each moment this year reflected our shared values of inclusion, resilience, and community spirit.

It is a privilege to serve as Chair of this remarkable Governing Board and to witness the collaboration that makes LES a second home to so many. Together, we are laying the foundation for confident, curious, and compassionate learners.

Wishing everyone a restful summer and continued growth and joy in the year ahead.

With appreciation,

Annik Morisseau

Governing Board Chair