

Laurentian Elementary School

Daycare
455 Court Street
Lachute, QC
J8H 1T2



Operating Hours:

AM: 7:00 – 8:05

11:45-12:45 (Lunch)

PM: 3:05-6:00

Ped. Davs: 7:00-5:30

Catherine Seale
Daycare Technician
Email: caseale@swlauriersb.qc.ca
Tel.: 450-562-2401 ext. 5918
Daycare door, ext 5929



Sir Wilfrid Laurier School Board

235 Montée Lesage
Rosemère, Québec
J7A 4Y6

Phone: 450-621-5600
Fax: 450-621-7921
E-mail: swlauriersb.qc.ca



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD

Payments

Daycare payments are due as they appear on the calendar provided with the registration form. You may pay payments through your bank by the **last week of the month**.

Should the previous month's payment not be received in full, parents will be required to settle the outstanding account prior to sending their child back to Daycare. Parents with outstanding balances will not be able to register their child for Ped Day activities or Daycare for the following year.

Tax receipts will be issued in February to the parent who makes the payment.

Late Fees: \$ 1.00\$ per minute

Arrival/Departure

Parents are to remain outside at the door on Bellingham Street. They are to call 450-562-2401 ex. 5929 and their child will be greeted or brought to the door to meet the parent.

Entrance to the school daycare is located on Bellingham Street.

Emergency Closures

If the school should announce a closure, the Daycare might also be closed. The announcements will be posted on the School Board's website, FB page, as well as on the radio.

Daycare Information

Welcome to L.E.S. Daycare, which is a MEQ subsidized Daycare service, therefore the MEQ fees are in effect. Non-regular students who are not registered will pay a fee determined by the administration and accepted by the school's Governing Board. Your child(ren) must be registered and attending by September 30, in order to benefit from the MEQ allocations.



Philosophy and Goals

- To ensure the safety and well-being of the child
- To provide physical, art and recreational activities that contribute to the child's overall development
- To help and encourage social skills such as cooperation and respect
- To provide each child with a safe, fun and relaxing Daycare environment

Along with the philosophies and goals of our school, the Daycare staff will give your child(ren) the care and tools to begin and end his/her day in a positive way.

Bussing

Bussing is not available to students who attend Daycare 5 full days a week (AM&PM). For all other students, schedules must be pre-determined for bussing throughout the school year **NO CHANGES WILL BE ACCEPTED LAST MINUTE**

Regular Daycare Users

*A regular Daycare user attends Daycare at least 1 day a week and 2 periods a day. The fee for a regular user is \$9.70 per day per child. **The payer is expected to pay for the number of days for which their child has been registered; there will be no reimbursement for days absent.***

Regular 5 days users do not pay school lunch supervision fees.

Regular 4 days users pay 20% of school lunch supervision fees.

Regular 3 days users pay 40% of school lunch supervision fees.

Regular 2 days users pay 60% of school lunch supervision fees.

Regular 1 day users pay 80% of school lunch supervision fees.

Attendance:

The Daycare educators will take attendance every day.

If there are any changes to scheduled Daycare attendance, **parents must advise the Daycare Technician** by e-mail or phone call. **(Daycare and School are 2 different entities)**

Any changes to the schedule requires a 2-week written notice by email.

The schedule can be changed only twice a year.



Non-regular Daycare Users

A Sporadic registered user attends Daycare on an occasional basis. This is only available for pick-up students as bus students cannot change their schedule to daycare. The fee for a sporadic user is **\$14.00 per day** whether they attend morning, afternoon or both. **These fees will be billed to the parent.** The request must be forwarded by e-mail to the Daycare Technician at least 48hrs in advance.

Pedagogical days

The hours are from **7:00AM-5:30PM.**

There will be no school bus services on these days.

A planned activity for each Pedagogical Day may be spent in school or out on a field trip.



The base fee is **\$16.05** plus an *activity fee*. **These fees are not refundable.**

An invitation letter will be e-mailed to parents 2 weeks prior to the date and must be returned signed, by the return date indicated. **Registration will not be accepted after the return date nor the morning of the activity.**

For Pedagogical Day, spaces are limited, therefore registration will be on a first come first served basis.

Homework:

There will be a homework/study period every day from Monday to Thursday for Grades 1-6. However, homework completion, follow-up and agenda signatures remain the responsibility of the parents.

Snack time

We ask that parents provide an extra snack in student's bag for PM daycare.